

## SERVICE FEES

### 1. Translation and legalization fees:

Document Type	Name of Document	Payment term	Fee / unit English - Vietnamese Vietnamese - English	
I. Civil status papers	Birth certificate	07 days	100 USD / page	
	Registration of marriage	07 days	100 USD / page	
	Death Certificate	07 days	100 USD / page	
	Identity card	07 days	100 USD / page	
	Passport	07 days	100 USD / page	
	Household	07 days	100 USD / page	
II. Qualifications	Graduation certificates at all levels	07 days	100 USD / page	
	Transcript	07 days	100 USD / page	
	Graduation certificate	07 days	100 USD / page	
	License	07 days	100 USD / page	
III. Administrative-legal documents	Judicial history card	07 days	100 USD / page	
	Judgment of the court	07 days	100 USD / page	
	authorization letter	07 days	100 USD / page	
	Business Registration	07 days	100 USD / page	
	Certified work	07 days	100 USD / page	
	Single certificate	07 days	100 USD / page	
	Local certification	07 days	100 USD / page	
	Medical certification	07 days	100 USD / page	
	Certificate of land use rights / real estate	07 days	100 USD / page	
	Testament	07 days	100 USD / page	
IV. Commercial text	Contract of purchase / sale / transfer	10 days	20 cents / word	25 cents / word
	Contribution contract	10 days	20 cents / word	25 cents / word
	Leases	10 days	20 cents / word	25 cents / word

2. Return mail (including postage fees + mail processing labor costs)

	Postage	Handling labor fee / unit
Deliver using the embassy envelope		
Registered mail (Xpress Post)	USD 25 *	
	USD 25 *	
Courier priority mail (Next day delivery : Fedex, Canada Post)	USD 35 *	
Delivery using guest envelopes: USD 20		

\* Charges apply to normal envelopes (standard) and may vary depending on the weight, size of the parcel, parcel.

3. Support verification and authentication of personal documents for personal use:

	Verification	Authentication
Identity documents (passport, civil status, residence, marriage ...)	From 20 USD	From 40 USD

4. Quick processing fees

Duration	Price
24 hours	+ 100 %
48 hours	+ 30%
72 hours	+ 20%
Receiving / processing documents after hours, holidays, holidays	Equivalent to 30% of the prescribed fee (Circular 236 / TT-BTC)

5. Photocopying and printing fees

Service	Price / unit
Print / Copy	01 USD / page ; 10 USD / set
Print digital photos	10 USD / photo
Profile completion	15 USD / set

6. Legalization fees (for notarized and authenticated documents only) : From 35 USD / page  
(Except for cases of authorization, heritage rejection ...)